



CSEA Chapter 262

April 15, 2020 Meeting Minutes

1:00 – 2:00pm

Executive Board Members in Attendance

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| <input checked="" type="checkbox"/> Robert Stubbe, President | <input checked="" type="checkbox"/> Rosa Asencio, 1 st Vice President | <input checked="" type="checkbox"/> Marlene Espina, 2 nd Vice President |
| <input checked="" type="checkbox"/> Barbara Carrillo, Secretary | <input checked="" type="checkbox"/> Zak Gallegos, Treasurer | <input type="checkbox"/> Elizabeth Jauregui, Chief Union Steward |
| <input checked="" type="checkbox"/> Mark Fernandez, Communications Officer | <input checked="" type="checkbox"/> Brandon Gillett, Site Representative Coordinator | <input checked="" type="checkbox"/> Sandra Bollier, Past President |

AGENDA ITEM	OUTCOMES / NOTES
1. Call to Order	Meeting Chaired by Chapter President Stubbe, called to order at 12:05pm
2. Pledge of Allegiance	Led by Mark Fernandez
3. Approval of Minutes	Moved by Rosa, Seconded by Sandra; Motion passes with corrections
4. Introductions: New Members/Guests	Christine Romeo, Student Services Colleen Nelson, Natural Science Ramon Dashiell, Program Specialist in Counseling Brenda Delatorre, Child Development
5. Communications / Updates	<p>MOU: the COLA MOU was presented to the membership prior to the chapter meeting. Voting will take place via Survey Monkey for 24 hours. Voting will be anonymous.</p> <p>Negotiations: Robert shared that negotiations are still taking place. The District asked for our Intentions on negotiations and the number one priority of the college leadership right now is to trying to keep the college productive to our students. Robert said we would be flexible and creative solutions and looking at successor language. Time sensitive issues that are we are not able to be flexible are Health and Welfare because of open enrollment and Holidays, as well as anything related to this pandemic as it relates to working conditions. Two items that Robert has on his radar that will need to be addressed are the summer schedule and unit members who have children that are at home due to school closures.</p> <p>Catastrophic Leave Bank: Robert reported that there are folks in our unit that are in need of time, the bank is dangerously low. If you can please sign up and donate some time. Robert provided information and the history of the catastrophic leave program and how you can opt in to a reoccurring donation.</p>

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6. Old Business	NONE
7. New Business	<p>Nominations for Annual Conference: Annual conference will process in July as far as we know. Nominations were supposed to take place at the March chapter meeting but since that was cancelled due to the campus closure we will hold nominations today. Members were encouraged to nominate folks in the chat room and Barbara will record the names. Robert explained the role of the delegates at conference. Voting will take place through Survey Monkey. Barbara will reach out to all nominees.</p>
8. Reports	<p>Audit Report: Barbara shared the audit report dated March 4, 2020 Good report, no findings or recommendations. Robert thanked Zak for all his work and the auditing team.</p> <p>President: Robert has been very busy working on how to keep the chapter running and doing business off campus. Handling request from the District and passing it on the executive board such as negotiations. He is keeping up with the news in order to protect the unit. If you are asked to come to campus, be sure to stop by Campus Safety first (call ahead) and pick up a mask. Robert is learning how to sew masks.</p> <p>First VP: Rosa, if you have time and opportunity take advantage of POD workshops. There are a lot of good offerings for classified.</p> <p>Second VP: Marlene, hiring committees has been suspended for the time being.</p> <p>Secretary: Barbara, busy trying to become a Zoom expert. Shared that CSEA has been Sending out notices and announcements to members to help during these difficult times, There is financial services and health links that we should take advantage of. Provided Information and updates on the Mountie Fresh Basic Needs and the food pantry. We are still trying to serve our students that are in need by hosting a drive-thru food pantry. Visit the Basic Needs Website at : www.mtsac.edu/basicneeds</p> <p>Treasurer Report: Zak provided the March and April treasurers reports. Insurance Committee has been postponed. Zak clarified a question on membership and the turnover rate of members.</p> <p>Site Rep Coordinator: Brandon, is a student taking classes and wanted to give us a perspective from a student side. All the hard work in transition to online is working, there has been little disruption. Students are doing very well with this transition and conversation.</p>

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	<p>Communications Officer: Mark, thanked everyone for participating in our first zoom chapter Meeting and for their patience as we get acclimated. Mark provided information on how to record attending this chapter meeting on your timesheet.</p> <p>Summer 4/10 schedule, right now a decision has not been made, our contract is in full force and based on the contract we would still be on a 4/10 summer schedule, but this has not been discussed with the District. Robert shared this is a negotiable item.</p> <p>Mark reiterated on the Basic Needs Committee and how we can help students by donating to our Foundations Office, Mark made a donation and is challenging everyone to donate.</p> <p>Submitting contract forms, right now IT is working on electronic signatures. Mark provided Information on what is being accepted at the moment since we cannot provide hardcopies With signatures, the HR website will be updates soon.</p> <p>Catastrophic leave bank is very low, Mark donated some time and encourages members to Donate.</p> <p>Facilities Advisory Committee, has been doing a lot of behind the scenes work with all that is going on and provided updates.</p> <p>Over 3,000 classes got converted to online and wanted to give a big thanks to Robert, faculty, and classified staff for making this happen, this was a huge task.</p> <p>Steward issues may still come up, it is more important now than ever, if you having issues, be sure to contact Liz or Mark. Let them know what is going on. Mark shared some issues that have been brought to his attention during this virtual tele-commuting climate.</p> <p>Past President: Sandra, classification and re-classification committees are still meeting via zoom. This virtual environment is slowing down the process, so please be patient.</p> <p>Sandra reminded everyone to get outside and enjoy the sun. Stay safe, well and stay positive.</p>
9. Good of the Order	<p>Someone asked if there is a plan for us to return onto campus. Robert, no there are no updates. We expect that we would receive at least a week's notice of any changes.</p> <p>Gloria shared that members should know to complete their Power of Attorney form form CalPERS.</p> <p>Pandemic related issues are being discussed with the District such as homeschooling your Kids and that meshing with work. Mark shared that you can ask for accommodations from HR.</p>
10. Adjournment	2:07 pm