



**Mt. San Antonio College Chapter 262  
Chapter Meeting Minutes  
January 18, 2023**

Executive board Members in Attendance

<input checked="" type="checkbox"/> President: Rosa Asencio	<input checked="" type="checkbox"/> Acting Chief Union Steward: Robin Cash
<input checked="" type="checkbox"/> Vice President #1: Brandon Gillett	<input type="checkbox"/> Communication Officer: Marlene Espina
<input checked="" type="checkbox"/> Vice President #2: Gizelle Ponzillo	<input checked="" type="checkbox"/> Site Representative: Melissa Andrewin
<input checked="" type="checkbox"/> Secretary: Valerie Biller	<input checked="" type="checkbox"/> Past President: Sandra Bollier
<input checked="" type="checkbox"/> Treasurer: Zak Gallegos	<input type="checkbox"/> CSEA Labor Rep: Jessica Gonzalez

Agenda Item	Discussion	Outcome
Call to Order Pledge of Allegiance		Time: call to order at 12:05 pm Pledge of Allegiance: Cindy Hsieh
Meeting Minutes – Review & Follow-up	<ol style="list-style-type: none"> <li>1. Agenda Check</li> <li>2. Approval of Minutes</li> <li>3. Introductions and Guests</li> <li>4. Communications</li> <li>5. Old Business</li> </ol>	<ol style="list-style-type: none"> <li>1. Agenda Check – No Changes Approved by acclamation</li> <li>2. Approval of Minutes               <ol style="list-style-type: none"> <li>a. Meeting Minutes from December 14, 2022                   <ul style="list-style-type: none"> <li>• Motion to approve the minutes from December 14, 2022: Gizelle Ponzillo</li> <li>• Second: Rondell Schroeder</li> <li>• Discussion: None</li> <li>• Approve by acclamation</li> </ul> </li> </ol> </li> <li>3. Introductions and Guests</li> <li>4. Communications               <ol style="list-style-type: none"> <li>a. Report on Actions Taken by the Executive Board At the 12/21/22 Executive meeting, we approved the design a CSEA 262 Membership Committee signature to be used for official union business. It is similar to the Executive Board signature with title as “Membership Committee” and the Chapter logo below the text.  At the 01/11/23 Executive meeting, we ratified the audit committee to include Kim Bland, Gloria Munguia, Joe Vasquez, and Leonard Ortiz as chair.</li> </ol> </li> <li>5. Old Business</li> </ol>

		<p>a. Negotiation's update          We have had two information meetings for the Remote Work MOU. Due to the volume of questions, we are holding two question and answer meetings today, January 18, 2023, and this Friday, January 20, 2023. This will be followed by a ratification vote from January 23 – 30, 2023.</p> <p>January 30<sup>th</sup> is the first session which will include administrative items like what will be discussed.</p> <p><b>Added to the negotiations team is</b></p>
New Business	<p>1. New Business          a. E-board Chief Steward Nominations</p>	<p>1. New Business          a. E-board Chief Steward Nominations          Background: The chapter has been on a holding pattern for Chief Steward as Elizabeth Jauregui has been on temporary assignment in a managerial position. With her temporary work extended, she has officially sent her letter of resignation.          The E-Board is recommending Robin Cash to replace Elizabeth Jauregui as our nominee for Chief Steward.          With no additional nominations, Robin Cash runs unopposed and is our new Chief Steward.</p>
Officer / Committee Reports	<p>1. Pres: Rosa Asencio          2. VP1: Brandon Gillet          3. VP2: Gizelle Ponzillo          4. Treasurer: Zak Gallegos          5. Secretary: Valerie Biller          6. Acting Chief Steward: Robin Cash          7. Communication Officer: Marlene Espina          8. Site Rep: Melissa Andrewin          9. Past President: Sandra Bollier</p>	<p>1. Pres: We had a meeting with the Vice President of Human Resources about California 80 hours paid covid leave has expired. The board will address how this affects the chapter at a later time after working out specifics with HR.          We are setting up a negotiation's session regarding the expiration of the 80 hours paid leave. As of right now, if a person tests positive or is sick from Covid will need to stay home. Exposure is no longer requiring a quarantine situation. If you have any questions, please reach out to the E-Board.</p> <p>2. VP1: We have a large number of members volunteering this year. We are still looking to see any vacant spots in the governance committees that these volunteers to fill.</p> <p>3. VP2: The appointments for shared governance are happening this month. Once that done, the membership committee will be conducting training and templates for reporting out from each committee. These meetings will be shared out to the chapter.</p>

		<ol style="list-style-type: none"> <li>4. Treasurer: Reported Treasurer’s report for January 2023.</li> <li>5. Secretary: None</li> <li>6. Site Rep: None</li> <li>7. Communication Officer: Not present</li> <li>8. Chief Steward: Just wanted to remind there is a Level 1 Job Steward training <del>is</del> happening this Saturday. It will benefit everyone to take the level one training, even <del>if</del> without the desire to become a union steward. Reach out Robin Cash at rcash2@mtsac.edu.</li> <li>9. Past President: Piggy-back what Robin Cash has iterated, level one training for unit members. If you test Covid and not too sick, please reach out to your manager for remote work. Take care of yourself and your family.</li> </ol>
Good of the Order		<p>Rosa Asencio: A reminder to the chapter about the free mental health programs, including the EASE program which is available to all staff.</p> <p>Carlos Duarte – The District is moving forward with a DSL program that reads license plates to remove the need for parking permits. They are looking to test during summer.</p> <p>Gizelle Ponzillo – If you ordered a t-shirt and not received it, please reach out to Robin Cash. Please note the first one is free and the ones after will be</p> <p>Rondell Schroeder – The new wellness center is open and beautiful facility. Classes and equipment are free to employees. The Collective event has been postponed to February.</p> <p>Carlos Duarte – The district Behavioral Intervention Team and is looking to hold meetings starting January 30<sup>th</sup>. This is similar to the Student Services but geared toward staff member. Have concerns with repercussions to unit members and if the chapter has representation in this committee. This has not been addressed but will be brought up at the next weekly meeting with Vice President of Human Resources.</p>
Meeting Adjournment		Meeting Adjourned: 12:39pm

Action Items		
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Notes: people were in attendance.